



**Board of Directors Meeting
Elise Swanson, Chair
Virtual Meeting
Tuesday, December 7, 2021, 8:00 AM**

1. Welcome Elise Swanson, Chair
 - a. Roll Call SBACC Staff
2. Government Affairs Report SBACC Staff
 - a. Draft 1 of 2022 Policy Platform
 - b. Review of the Jobs Act & Build it Back Better Act
 - c. What will California See?
3. Office Holders, Administrative Agencies and Community Partners - Please limit your reports to no more than 3 minutes.
 - a. U.S. Chamber of Commerce - Jennings Imel and Vartan Dijhanian
 - b. League of California Cities - Jeff Kiernan
 - c. Office of County Supervisor Janice Hahn- Jennifer LaMarque
 - d. South Bay Cities Council of Governments – Hon. Olivia Valentine
 - e. Office of Congresswoman Waters- Hamilton Cloud
 - f. Office of Congressman Lieu – Aurelia Friedman
 - g. Office of Senator Allen – Olina Wibroe-Benson
 - h. Office of Senator Bradford - Nital Patel
 - i. Office of Senator Lena Gonzalez
 - j. Office of Assemblymember O’Donnell- Marisol Barajas
 - k. Office of Assemblymember Muratsuchi – Andrew DeBlock
 - l. Office of Assemblymemer Gipson- Victor Ibarra
 - m. South Bay WIB - Chris Cagle

[Officeholder representatives, non-chamber members, and guests are respectfully asked to leave the meeting at this point]

4. Chair’s Report E. Swanson
 - a. CSUDH Recap- Resource
 - b. 2022 Installation
 - i. Installing Officer: Supervisor Janice Hahn

- ii. Highlight of Sponsors
 - c. Presentation of **2022 Executive Committee- Member at Large** for SBACC Board Approval:
 - i. Member at Large: Julia Parton, Malaga Bank
 - d. **ACTION ITEM 1**
 - i. Approval to appoint a **Website Committee**
 - 1. Budget Review
 - a. \$1,250: 50% 2021
 - b. \$1,250: 50% 2022
 - 2. Development Process
 - e. **ACTION ITEM 2**
 - i. South Bay Cities Council of Governments- Facility for in-person/virtual meetings
 - ii. Possible 8:30 AM start time
5. Approval of Minutes D. Knoll
 - a. November 2021
6. Financial Report C. Maender, Treasurer
 - a. Profit and Loss
 - b. Balance Sheet
7. Adjournment/Announcements All
 - a. Special thanks to everyone for attending
8. Upcoming meetings:

Next Meeting: Tuesday, January 4, 2022



2022 Policy Platform

Our Purpose

Is to provide coordination and to advance the common business interests of local Chambers of Commerce within the South Bay region through collaboration and advocacy on issues of mutual interest.

Our Vision

Is to enhance the region's emerging role in the global economy through the South Bay's diverse industrial base and highly skilled workforce.

Our Mission

The South Bay Association of Chambers of Commerce (SBACC) is an association of Chambers of Commerce dedicated to regional issue advocacy in the South Bay.

2022 Strategic Initiatives

Economic Recovery and Reopening

Objective- Advocate for policies that enhance California's business climate and promote entrepreneurship, job creation, and economic recovery from the COVID-19 pandemic for both large corporations and small businesses.

- *Labor Costs:* SBACC supports striking a balance between employees' expectations to be treated fairly with employers' abilities to stay in business.
- *Workforce Development:* SBACC supports training for the next generation workforce by keeping a well-trained and prepared workforce is critical to the region's economic vitality. As technologies are developed workers will need a new range of skills.
- *Wage Laws and Taxation:* Support equitable, sustainable tax system that lessens the burden on the business community and work towards fair reopening / recovery strategy that do not overly burden the small businesses in the South Bay.
- *Worker's Compensation:* Advocate restructuring of the worker's compensation formulas to allow small business to remain competitive despite new reopening laws both locally and statewide.

Resources and Regional Infrastructure

Objective- Ensuring the State of California sustains an up-to-date infrastructure system which keeps our businesses and communities thriving. A solid commitment to infrastructure investment is critical to South Bay's economic vitality.

- *Transportation Infrastructure:* SBACC supports transportation infrastructure projects, including broadband and supply chain investments which increases mobility on the region's roadways and overall transportation system and aide our good movement sector.

- *Energy Infrastructure:* SBACC advocate for reliable sources of affordable and diverse energy production. Industry requires flexibility to determine the best energy solutions while at the same time long term planning necessitates stability in our energy markets.
- *Water Infrastructure:* SBACC support projects that secure California's water supplies. It is critical to the South Bay business community that we actively support public policies to ensure the long-term reliability of water supplies from both the State Water Project and the Colorado River and support public policies that protect local investments in reliable, drought-resilient.

Housing and Homeless

Objective- Support policies and regulatory frameworks that promote the highest and best land use practices for meeting California's housing, community infrastructure, recreation, business facility, and open space needs while preserving the quality of life in the South Bay.

- *Homeless Housing:* Advocate for housing that incorporates components of housing for veterans and the homeless to better revitalize the South Bay's commercial corridors.
- *Mental Health:* Advocate for getting chronically homeless individuals off the streets and into permanent housing, where they can access services to address mental and physical problems.
- *Workforce Housing:* Support a diversified housing stock that can allow for middle class workers to afford to live near their place of employment and incentivizes companies to locate in the South Bay.

Aerospace and Defense Industry

Objective- Ensure the aerospace industry remains a key economic sector in the South Bay.

- *The Los Angeles Air Force Base (LAAFB)* - Continue to pursue programs and efforts to keep the LAAFB in the South Bay, including a formal P4 partnership and the further development of the Base Retention Committee.
- *Workforce* - Continue to promote programs that retain and create aerospace jobs in our region and ensure that the industry has the necessary skilled workforce through educational programs.

2022 POLICY PLATFORM

- **Aviation:** SBACC supports programs that capitalize on our region's innovative aerospace industry and projects that improve movement of passengers and cargo in and out of local airports.
- **Ballot Initiatives:** SBACC supports fiscally sound ballot measures that address critical needs and realistically have taken into account the possible impacts on our economy.
- **Budgeting:** SBACC supports transparent budget decisions that are based on realistic projections with long-term goals in mind.
- **Education:** SBACC supports educational training, workforce development and skilled labor programs to assist South Bay businesses to meet future workforce demands.
- **Energy:** SBACC supports reliable sources of affordable and diverse energy supplies, including renewable sources and conservation.

- **Environmental Regulations:** SBACC supports regulatory reforms that fully consider environment impacts but are not misused against projects as political strategies.
- **California Environmental Quality Act (CEQA)-** Champions the modernization to CEQA to limit abuse.
- **Goods Movement:** SBACC supports projects to improve the delivery of goods throughout our region to allow imports and exports to affordably flow through our region cost effectively and environmentally efficient.
- **International Trade:** SBACC supports trade and tourism initiatives to spur commerce and to strengthen the region's leading position in the global economy.
- **Labor Costs:** SBACC supports striking a balance between employees' expectations to be treated fairly with employers' abilities to stay in business.
- **Land Use:** SBACC supports a balanced approach to addressing workforce housing demands, creating new jobs, protecting industrial and commercial zones as well as preserving open space and our unique quality of life.
- **Los Angeles Air Force Base:** SBACC supports retaining the Air Force Base here in the South Bay.
- **Litigation:** SBACC supports reforms to California's litigious environment so employers and public agencies are protected against costly, frivolous lawsuits.
- **Pensions:** SBACC supports reducing the public's tax liability on unrealistic, unfunded pension plans and encourages long term remedies to ensure fiscal health.
- **Taxation:** SBACC supports reducing the high tax burden on businesses as well as a tax/fee structure that does not put South Bay businesses at a competitive disadvantage.
- **Telecommunications:** SBACC supports growth of technology to provide our region with access to all forms of communication tools to enhance the South Bay's diverse job sectors as well as the military, residents, and schools.
- **Transportation:** SBACC supports innovative funding solutions to accommodate increased mobility on the region's roadways and overall transportation system.
- **Waste Mangement :** SBACC supports realistic, fair and consistent water discharge requirements as well as policies on solid waste management so that the collection, transport, processing and disposal of solid waste is conducted with minimal impacts to our beaches and businesses.
- **Water:** SBACC supports a long-term, comprehensive state water plan that is reliable and includes conservation, new supply, reclamation, storage and conveyance that is equitable for all Californians.
- **Workplace Standards:** SBACC supports efforts to make California's workplace standards more competitive with the rest of the nation.

SBACC Installation Sponsors



SOUTHERN CALIFORNIA
EDISON[®]

An *EDISON INTERNATIONAL*[®] Company

Presenting Sponsors



SoCalGas[™]



BOEING



CONTINENTAL
DEVELOPMENT
CORPORATION



AT&T



Supporting Sponsors



WSPA



KAISER PERMANENTE[®]



Website Budget

Percentage of Income Spent



Summary

TOTAL MONTHLY INCOME

\$2,500

TOTAL MONTHLY EXPENSES

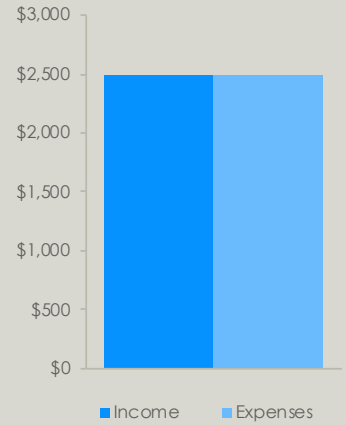
\$2,500

TOTAL MONTHLY SAVINGS

\$0

CASH BALANCE

\$0



Monthly Income

ITEM	AMOUNT
Projected Cost	\$2,500.00

Monthly Expenses

ITEM	DUE DATE	AMOUNT
Website	[Date]	\$800.00
Copy Production	[Date]	\$200.00
Logo Design	[Date]	\$200.00
Photos	[Date]	\$500.00
Email	[Date]	\$200.00
Domain Hosting	[Date]	\$600.00

Monthly Savings

DATE	AMOUNT
[Date]	\$0.00
[Date]	\$0.00
[Date]	\$0.00



2355 Crenshaw Blvd., #125
Torrance, CA 90501
(310) 371-7222
sbccog@southbaycities.org
www.southbaycities.org

December 7, 2021

Elise Swanson, Chair
South Bay Association of Chambers of Commerce
390 W. 7th Street
San Pedro, CA 90731

Re: Usage of SBCCOG conference room for SBACC Board of Directors Meetings

Dear Chair Swanson:

This letter will confirm that the South Bay Cities Council of Governments (SBCCOG) and the South Bay Association of Chambers of Commerce (SBACC) agree to the following:

1. The SBCCOG will provide a conference room, video conferencing equipment, and setup at the SBCCOG's offices located at 2355 Crenshaw Blvd., Suite 125, Torrance, CA 90501. Services do not include SBCCOG staff support.
2. The time of use shall be the first Tuesday of each month (unless previously arranged otherwise) from the hours of 8:00 a.m. to 10:00 a.m. for the year 2022. The SBCCOG will provide a 30-minute period before and after the reservation free of charge to allow for any setup or cleanup required. SBACC will notify SBCCOG at least 48 hours in advance if a meeting is to be cancelled. The SBCCOG reserves the right to cancel the reservation at any time with notice due to circumstances beyond the organization's control.
3. The SBACC shall pay the SBCCOG's room rental rate of \$50/hour for the use of the large conference room or \$30/hour for use of the small conference room. The SBCCOG shall invoice the SBACC quarterly for periods: January 1 – March 31; April 1 – June 30; July 1 – September 30; and October 1 – December 31. The SBCCOG shall submit invoices electronically via email to SBACC no later than 7 days following the close of the billing period. The SBACC shall remit payment to the SBCCOG no later than 45 days from receipt of the invoice.

Invoices shall be sent to:

South Bay Association of Chambers of Commerce

ADDRESS

Attention: Henry Rogers

Payment shall be made to:

South Bay Cities Council of Governments
2355 Crenshaw Blvd., Suite 125
Torrance, CA 90501
Attention: Brooke Heri

LOCAL GOVERNMENTS IN ACTION

Carson El Segundo Gardena Hawthorne Hermosa Beach Inglewood Lawndale Lomita
Manhattan Beach Palos Verdes Estates Rancho Palos Verdes Redondo Beach Rolling Hills
Rolling Hills Estates Torrance Los Angeles District #15 Los Angeles County

4. The SBACC shall abide by all SBCCOG rules and office policies, including its COVID-19 safety precautions, while its members are occupying SBCCOG offices.
5. This letter is in the nature of a revocable license and may be revoked at any time by the SBCCOG in its sole discretion.
6. The SBACC, on behalf of itself and its representatives, members, agents, employees, guests, and all persons acting on its behalf, hereby waives any and all claims and releases and discharges the SBCCOG, its officers, staff consultants, agents, volunteers, employees, and attorneys; and agrees to indemnify, defend, and hold harmless the SBCCOG, its officers, staff consultants, agents, volunteers, employees, and attorneys from any and all claims for losses, damages, costs, expenses, or liabilities of whatever kind arising out of or attributable to the utilization of the SBCCOG offices and conference rooms as described in this letter agreement, except for injuries that occur due to the SBCCOG's sole negligence or wrongful conduct.
7. The signatories below represent and warrant that they have the legal power, right, and authority to make and execute this agreement, and to bind their respective party.

If you agree to the above, please so indicate by supplying your signature in the space provided below and return it to the SBCCOG at the following address: 2355 Crenshaw Boulevard, #125, Torrance, CA 90501.

South Bay Cities Council of Governments

South Bay Association of Chambers of
Commerce

Drew Boyles, SBCCOG Chair

Elise Swanson, SBACC Chair

Date

Date



Board of Directors Meeting

Elise Swanson, Chair

Virtual Meeting

Tuesday, November 2, 2021, 8:00 AM

D. Archer, D. Hall, E. Swanson, S. Kramer, D. Vozenilek, D. Duperron, G. Kivett, M. Waronek, O. Valentine, A. Aviles, A. Friedman, B. Waite, B. Whittenbury, D. Knoll, T. SBWIB, D. Leger, H. Butzine, J. Dunn, D. Leger, D. Knoll, H. Butzine, J. Kiernan, J. Accamadando, J. Parton, M. Hansen, M. Garth, M. Garcia, P. Senecal, S. Josel, S. Kramer, V. Djihanian

1. Welcome Elise Swanson, Chair
 - a. Roll Call SBACC Staff
2. SBACC Welcome Elise Swanson, Chair
 - a. David Archer, Manhattan Beach Chamber CEO
3. Government Affairs Report SBACC Staff
 - a. South Bay Delegation Review
 - b. Development of 2022 Policy Platform
4. Office Holders, Administrative Agencies and Community Partners - Please limit your reports to no more than 3 minutes.
 - a. U.S. Chamber of Commerce - Jennings Imel and Vartan Djihanian
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 - i. Office of Senator Lena Gonzalez
 - j. Office of Assemblymember O’Donnell- Marisol Barajas
 - k. Office of Assemblymember Muratsuchi – Andrew DeBlock
 - l. Office of Assemblymemer Gipson- Victor Ibarra
 - m. South Bay WIB - Chris Cagle

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5. Chair's Report

E. Swanson

a. **ACTION ITEM 1**

b. Ratification of Executive Committee's October 21st Action to Appoint a Nominating Committee. Committee appointments: Board Chair, Elise Swanson, Chair-Elect, Mark Waronek; Donna Duperron; Serena Josel; Chad Maender; and Dominik Knoll.

c. Motion to Approve: M. Garth

d. 2nd: C. Gale

e. Motion Carries

f. **ACTION ITEM 2**

g. Presentation of **2022 Executive Committee Slate of Officers** for SBACC Board Approval:

i. Chair: Mark Waronek

ii. Chair-Elect: Serena Josel, Kaiser Permanente

iii. Board Treasurer: Chad Maender, LAX Coastal Chamber of Commerce

iv. Board Secretary: Dominik Knoll, Redondo Beach Chamber of Commerce

v. Immediate Past-Chair: Elise Swanson, San Pedro Chamber of Commerce

vi. Past Chair Advisors: Donna Duperron

vii. Members at Large: Heidi Butzine, Lomita Chamber of Commerce and Faviola Ochoa, SoCal Gas

viii. Motion to Support: D. Duperron

ix. 2nd: D. Archer

x. Motion Carries

h. **ACTION ITEM 3**

i. Approval to appoint a **Website Committee**

ii. Motion to Support: S. Josel

iii. 2nd: D. Archer

iv. Motions Carries

i. Presentation of the **2021 Business Awards** – E. Swanson presenting the 2021 business

i. Good Stuff Restaurants

ii. Community's Child

iii. Larry Halvorsen- Express Employment

j. 2022 Installation

i. Linked Flyer

6. Approval of Minutes

D. Knoll

a. September 2021

b. October 2021

- c. Motion to Approve: S. Kramer
- d. 2nd: D. Duperron
- e. Motion Carries
- 7. Financial Report
 - a. Presented by D. Knoll
 - b. Profit and Loss
 - c. Balance Sheet
 - d. Motion to Approve:
 - e. 2nd:
 - f. Motion Carries
- 8. Adjournment/Announcements
 - a. Special thanks to everyone for attending
- 9. Upcoming meetings:

C. Maender, Treasurer

All

Installation, Friday, December 10, 2021

South Bay Association of Chambers of Commerce (Sbacc-1)

Balance Sheet MONTHLY

As of November 30, 2021

	TOTAL	
	AS OF NOV 30, 2021	AS OF NOV 30, 2020 (PY)
ASSETS		
Current Assets		
Bank Accounts		
1310 Malaga Bank - Main - 4702	46,858.92	43,859.55
Total Bank Accounts	\$46,858.92	\$43,859.55
Accounts Receivable		
11000 Accounts Receivable	8,000.00	0.00
Total Accounts Receivable	\$8,000.00	\$0.00
Total Current Assets	\$54,858.92	\$43,859.55
TOTAL ASSETS	\$54,858.92	\$43,859.55
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
20000 Accounts Payable	1,150.00	1,000.00
Total Accounts Payable	\$1,150.00	\$1,000.00
Other Current Liabilities		
Redondo Chamber sent in error	0.00	0.00
Total Other Current Liabilities	\$0.00	\$0.00
Total Current Liabilities	\$1,150.00	\$1,000.00
Total Liabilities	\$1,150.00	\$1,000.00
Equity		
3150 Surplus/(Deficit)	44,397.59	33,525.70
3190 Fund Balance	0.00	0.00
Net Income	9,311.33	9,333.85
Total Equity	\$53,708.92	\$42,859.55
TOTAL LIABILITIES AND EQUITY	\$54,858.92	\$43,859.55

South Bay Association of Chambers of Commerce (Sbacc-1)

Profit and Loss YTD
January - November, 2021

	TOTAL	
	JAN - NOV, 2021	JAN - NOV, 2020 (PY)
Income		
4000 Operating Income		3,066.00
4100 Memberships - Continuing	11,100.00	8,600.00
4120 Sponsorship - General	28,750.00	25,000.00
4140 Other Charges	-10.00	
4150 Annual luncheon income	3,000.00	9,615.00
4160 Interest	43.10	64.06
4200 Other functions		22.48
Total 4000 Operating Income	42,883.10	46,367.54
Sales of Product Income	540.43	
Total Income	\$43,423.53	\$46,367.54
GROSS PROFIT	\$43,423.53	\$46,367.54
Expenses		
5000 Program Expenses	35.00	157.49
5110 Contract Services	0.00	
5220 Food & Beverage		138.52
5225 Annual luncheon expenses	1,000.00	935.46
Total 5220 Food & Beverage	1,000.00	1,073.98
5240 Supplies - Recognition	434.39	505.90
5250 Supplies - Office	357.81	
Total 5000 Program Expenses	1,827.20	1,737.37
5990 Taxes & Insurance		0.00
5820 Licenses	20.00	
5830 Insurance - General	1,339.00	
5850 Insurance - Directors & Officer	404.00	1,839.00
Total 5990 Taxes & Insurance	1,763.00	1,839.00
6200 Administrative		
6111 Prof Services - PEAR Strategies	10,106.00	33,204.00
6112 Professional Services- Grey Pine Group	15,000.00	
6120 Accounting Service	3,880.00	
6140 Member Fees, Dues & Subscriptio	200.00	250.00
6220 Recongnition	150.00	
6230 Supplies	762.00	
Total 6200 Administrative	30,098.00	33,454.00
6490 Utilities & Services		
6380 Telecommunications/Website	424.00	
Total 6490 Utilities & Services	424.00	
66900 Reconciliation Discrepancies		3.32
Total Expenses	\$34,112.20	\$37,033.69
NET OPERATING INCOME	\$9,311.33	\$9,333.85
NET INCOME	\$9,311.33	\$9,333.85